



1. Name in full (in Block Letters) : .....
2. Father's/Husband's Name : .....
3. Apartment into which shifting : Block..... Flat No..... Floor.....  
Tel..... Intercom..... Mobile.....  
Email.....
4. Identity Proof (Voter Card/Pan Card/Service ID Card/Passport/Aadhar Card)  
Self Attested Photocopy enclosed)
5. Date of Occupation : .....
6. Permanent Address : .....
7. Previous one Year Residential Address : .....
8. Occupation/Designation : .....
9. Office Address, if any : .....
10. Details of Family Members (Copies of Photo IDs to be enclosed)

Please affix  
your recent  
passport size  
photograph  
here

Name	Age	Relationship	Occupation ( If any)

11. Details of Domestic Servants, if any

Name	Permanent Address	Present Address	Age	Sex

12. Vehicle Particulars

Name of Owner	Type	Regn. No.	Make	Year of Mfg.	Engine No.	Token No.

(Photocopy of Regn. Certificate to be attached)

12 A. Parking Lot allotted, if any:.....

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13. I certify / undertake that:

(a) Above flat is for my personal residential use including family members mentioned above at SI.No. 10 and it shall not be shared or sublet to anybody else.

(b) Annual subscription charge will be paid by..... Half Yearly / Yearly

(c) I shall not carry out any commercial activity in the flat and / anywhere in the premises of Kendriya Vihar.

(d) I shall abide by the Byelaws and instructions of the Association.

(e) I shall obtain NDC from KVAOWA Office before I vacate the flat.

(f) I have obtained written concurrence from the house owner for occupation of flat..... (letter in original or copy of agreement to be enclosed).

(g) I am having/not having pets. Type..... Number .....

(h) Owner's Name, Address, Mob. & Tel No. ....  
.....

i) I have obtained /I shall obtain Police Verification before I Occupy flat (in case of Tenant) & for Domestic Servant (in all cases)

(j) In case of fire or water Seepage / leakage / overflow and/ if the flat is locked, the Association is at liberty to open the flat and do the needful.

(k) In case I default in making payment or I carry out activities prejudicial to the interest of KVAOWA, the Association Management is authorized to evict me from the rented flat.

(l) I shall abide by the parking policy of KVAOWA which permits only one four wheeler for Tenants and Two for owners.

(m) If I sub-let the flat or carry out illegal commercial activities from the flat or the garage/parking lot pertaining to the flat, KVAOWA is at liberty to impose penalty on me as decided by the Management without any protest by me and evict me from the flat/KV premises. (Affidavit to be enclosed in the Performa attached).

(n) I have taken a Copy of the Society Guidelines for compliance by me.

Dated.....

Signature of Residents.....

Permitted / Not Permitted

.....  
President/Vice President/Secretary

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